



# Welcome!

## Let's Get Started!

Your team will be working together throughout the day.

To prepare, please:

1. Choose one member of your team to act as Secretary.
  - Secretary: Click on the *Action Planning Template* link in your Participant agenda.
  - Save a copy of the template to a shared location (someplace where all team members will have access).
2. As a team, review and discuss the team Norms shown on screen.
  - How will you hold one another accountable to the norms?